

STATE STREET BANK POLAND IS HIRING A AML SPECIALIST, ASSOCIATE 1 FOR PERMANENT UNDEFINED.

Date : 25/04/2017

**Job reference :** 159833-19042659

**Type of contract :** Permanent

**Localisation :** Krakow 30001, PL

**Contract duration :** Undefined

**Level of studies :** Bachelor's Degree

**Years of experience :** 6 months - 1 year

**Company description :**

Across the globe, institutional investors rely on us to help them manage risk, respond to challenges, and drive performance and profitability. We keep our clients at the heart of everything we do, and smart, engaged employees are essential to our continued success.

Our promise to maintain an environment where every employee feels valued and able to meet their full potential infuses our company values. It's also part of our commitment to inclusion, development and engagement, and corporate social responsibility. You'll have tools to help balance your professional and personal life, paid volunteer days, and access to employee networks that help you stay connected to what matters to you. Join us.

**Job description :**

Purpose Of Role:

The AIS Poland AML Team provides a Customer Due Diligence (CDD) service to Alternative Investments Solutions clients for all contracting locations. Associate 1 will be responsible for requesting CDD documentation for clients from State Street Donor sites as well as sourcing other CDD documentation independently from various websites and vendors.

Specific Duties:

Requesting CDD documentation for clients from State Street Donor sites,  
Sourcing other CDD documentation independently from various websites and vendors,  
Reviewing and tracking CDD documentation for all customers in line with applicable AML Policies Procedures,  
Completing the necessary forms required to support CDD,  
Notifying local management of operational issues,  
Completing Anti-Money Laundering risk assessment using corporate compliance tools prior to account opening and on an on-going basis,  
Engaging with other State Street offices and providing updates and the necessary reports to State Street Donor sites,  
Gathering and compiling MIS on clients' and underlying investors CDD,  
Preparing status reports to senior management,  
Updating and maintenance of the team's KYC database.

**Required profile :**

Very good language skills in English

One or more of the following languages: French, German, Italian, or Dutch would be an advantage;

Enquiring mind and ability to investigate and problem solve,

Excellent organizational and administrative skills - ability to keep meticulous records,

**To apply:** <https://apply.multiposting.fr/jobs/6310/19042659>